

## MPTS Committee Action Sheet from the meeting held on 1 November 2017

### Current actions:

Meeting date	Agenda item	Action required	Ref	Date to be actioned by	Staff responsible	Action notes
01/11/2017	3. Matters Arising	It was agreed that the Information Systems team would be invited to a future meeting to discuss how the GMC handles data security and cyber attacks.	3d	07/02/2018	Gavin Brown	Presentation on the agenda for February's MPTS meeting. <b>Action closed.</b>
01/11/2017	3. Matters Arising	In relation to paragraph 17b of the minutes of the meeting on 19 September 2017, it was noted that proportionality and references to equality and diversity had been added to the explanatory notes supporting the draft MPTS Vision.	3f	07/02/2018	Colin Barker	C Barker confirmed that this had been actioned. <b>Action closed.</b>
01/11/2017	3. Matters Arising	During discussion the Committee noted that the Executive Manager would check whether Tribunal documentation could be downloaded to individual devices, which should not be allowed.	4	07/02/2018	Gavin Brown	Update on Data Security to be given at February's MPTS meeting. <b>Action closed.</b>
01/11/2017	4. Chair's Report	During discussion, the Committee noted that any MPTS draft response to the <i>Promoting professionalism, reforming regulation</i> consultation would be circulated to the Committee for approval, as the deadline for responses was before the Committee's next meeting.	6	07/02/2018	Gavin Brown	Draft response from GMC circulated to the MPTS Committee on 17/01/2018. <b>Action closed.</b>
01/11/2017	5. Executive's	During discussion, the Committee noted that	9	07/02/2018	Gavin Brown	Update on MPTS

	Manager's Report	where service targets were regularly being met 100%, consideration should be given to making some of them more challenging. Some further work would be carried out on performance data and proposals for internal targets would be brought back to the Committee.				Business Plan Projects – Performance and Knowledge on agenda for February's meeting. To include update on the action. <b>Action closed.</b>
01/11/2017	6. MPTS Committee report to GMC Council	The MPTS Committee requested amendments to the report.	12a-d	07/02/2018	Gavin Brown	Amendments made as appropriate. Final version of the report submitted to GMC Council circulated to MPTS Committee members on 21/12/2017. <b>Action closed.</b>
01/11/2017	7. MPTS Business Plan Projects 2018	The MPTS Committee requested amendments to the report.	14a-d	07/02/2018	Gavin Brown	Amendments made as appropriate. <b>Action closed.</b>
01/11/2017	8. Update on GMC Appeals	The case where the GMC had not been successful was one relating to restoration to the Register, so the implications of a potential increase in applications for restoration would be discussed with the GMC.	17a	07/02/2018	Gavin Brown	Discussions ongoing with the GMC. <b>Action closed.</b>

**Completed actions:**

Meeting date	Agenda item	Action required	Ref	Date to be actioned by	Staff responsible	Action notes
<b>MPTS Committee</b>						
19/09/2017	1. Chair's business	None.				
19/09/2017	2. Minutes of the meeting on 3 May 2017	The MPTS Executive Manager agreed to take up with GMC policy officers how doctors might be encouraged to make the necessary arrangements for indemnity cover, including insurance to defend themselves against fitness to practise proceedings.	4b	31/12/2017	Gavin Brown	Confirmed at 01/11/2017 MPTS meeting that the action had been completed. <b>Action closed.</b>
19/09/2017	3. Chair's report	In carrying out diversity research, some work on not just ethnicity but place of qualification and place of origin in the UK should be included.	6b	31/12/2017	Gavin Brown	Confirmed at 01/11/2017 MPTS meeting that the action had been completed <b>Action closed.</b>
19/09/2017	4. Assistant Director's report and risk log	The Committee would be informed how quickly the GMC expected to receive determinations after the conclusion of a Tribunal hearing and whether all members of the Committee were receiving the outcome of appeals.	9a	01/11/2017	Gavin Brown	Confirmed at 01/11/2017 MPTS meeting that the action had been completed <b>Action closed.</b>
19/09/2017	4. Assistant Director's report and risk log	Risk R16, relating to data security, would also be dependent on GMC data security procedures, so the Executive Manager would raise this in his meetings with the GMC's Information Systems team.	9b	01/11/2017	Gavin Brown	Action ongoing. See action 3d above dated 01/11/2017

19/09/2017	5. Tribunal members resourcing update	None.				
19/09/2017	6. Case management - overview and key developments	Data for different stages of the process would be looked at to see where further time savings could be identified.	13b	31/12/2017	Gavin Brown	Action ongoing. See action 9 above dated 01/11/2017
19/09/2017	7. Information security update	Following the recent cases of hacking and ransomware around the world, the Executive Manager would ask the GMC for reassurance about how the MPTS was protected from cyber attacks.	15a	01/11/2017	Gavin Brown	Update on data security scheduled of February's MPTS Committee meeting. <b>Action closed.</b>
19/09/2017	8. Update on MPTS vision	None.				
19/09/2017	9. Medical Practitioners Tribunal adjournments	Future updates would make it easier to compare the savings from cases finishing short with the additional costs of adjournments.	19a	01/11/2017	Scott Geddes	Action ongoing. See action 9 above dated 01/11/2017
19/09/2017	10. Any other business	None.				
19/09/2017	11. Code of Conduct and processes for managing concerns with MPTS Associates	References to the Assistant Director MPTS would need to be updated to refer to the Executive Manager	23	31/12/2017	Tamarind Ashcroft	T Ashcroft confirmed that the action had been completed. <b>Action closed.</b>
19/09/2017	11. Code of Conduct and processes for managing concerns with MPTS Associates	There had previously been a list of dos and don'ts for Tribunal members which could be looked at again and adapted for use in training sessions.	24	31/12/2017	Tamarind Ashcroft	T Ashcroft confirmed that the action had been completed. <b>Action closed.</b>