

Form R4 – Pre-listing information: other MPT hearing types

Hearing name	
GMC representative	
Date of completion	
Doctor representative	
Date of completion	

Explanatory notes

- ▶ Complete this form for all **MPT Review hearings, New Non-Compliance hearings or Non-Compliance Review hearings**. Separate forms apply for other types of MPT hearing.
- ▶ Please read [our guidance](#) before completing this form to ensure this is the correct form to use in the circumstances you are dealing with.
- ▶ All information provided must be **based on your current assessment** as the case is currently known to you. If your assessment changes, you must advise the MPTS Case Management team and the other party as soon as possible.

When to complete this form

- ▶ The **GMC’s representative** must complete Parts A to C and send to the MPTS Case Management team at MPTSCaseManagementTeam@mpts-uk.org and to the other party:
 - As soon as possible after referral for **New Non-Compliance referrals**.
 - As soon as possible after a legal representative with conduct of the Review hearing has been appointed for **all Review hearing types**.
- ▶ The **registrant or their representative** (as applicable) must then complete Parts D and E and return the completed form to the MPTS Case Management team at MPTSCaseManagementTeam@mpts-uk.org and the other party:
 - Within 7 days of receiving the GMC’s completed form for **New Non-Compliance referrals**.
 - Within 14 days of receiving the GMC’s completed form for **all Review hearing types**.

Part A: GMC referral details

Hearing type	
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<u>FOR MPT REVIEW HEARINGS ONLY</u>				
Have any other referral decisions been made since the previous MPT hearing?	Yes		No	
If yes, please give details				
Are any other decisions awaited that may result in a new referral before expiry of the current sanction?	Yes		No	
If yes, please give details				

Part B: GMC assessment of hearing length

Please complete the following information, based on your current assessment:

Estimated hearing length in days (allow time for all hearing stages, including decision making and any preliminary issues)	
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Do you rely on any witness evidence?	Yes		No	
If yes, please indicate the number of witnesses and the nature and relevance of their evidence				
Are there any preliminary issues?	Yes		No	
If yes, please confirm the nature/extent of the issue(s) and time included in estimate				

Part C: GMC case preparation

Is GMC disclosure complete?	Yes		No	
Summary of any outstanding disclosure and explanation of timescale required to complete disclosure				

Has counsel been instructed?	Yes		No	
If yes, please confirm name, extent of prior involvement and dates to avoid				
Any reasonable adjustments required for any participant?	Yes		No	
If yes, please confirm the nature/extent of the adjustment required				
Please indicate any other issues you are aware that may affect the listing and case management of this matter, including any known availability issues				

Part D: Registrant assessment of hearing length

Please complete the following information, based on your current assessment.

Estimated hearing length in days (allow time for all hearing stages, including decision making and any preliminary issues)	
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Do you rely on any witness evidence?	Yes		No	
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If yes, please indicate the number of witnesses and the nature and relevance of their evidence
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Are there any preliminary issues?	Yes		No	
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If yes, please confirm the nature/extent of the issue(s) and time included in estimate
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Part E: Registrant preparation

Is registrant disclosure complete?	Yes		No	
Summary of any outstanding disclosure and explanation of timescale required to complete disclosure				

If applicable, has counsel been instructed?	Yes		No	
If yes, please confirm name, extent of prior involvement and dates to avoid				
Any reasonable adjustments required for any participant?	Yes		No	
If yes, please confirm the nature/extent of the adjustment required				
Please indicate any other issues you are aware that may affect the listing and case management of this matter, including any known availability issues				