

14 November 2014

To: IOP Panellists  
Legal Assessors

Cc: Panel Secretaries

## Electronic viewing of papers at IOP hearings

Please note the pilot of electronic hearing documentation in IOP hearings commences on Monday 17 November 2014.

### Logging On

MPTS staff will provide you with your unique username and password to give you access to the tablet used to view hearing documentation on the morning of your first hearing. You **must ensure that you bring your IOP GMC Connect user name and password with you** as you will be accessing papers via GMC Connect once you have logged onto the tablet. For those who have also sat on FTP hearings, please make sure you bring your IOP log on details rather than your FTP log on details.

If you have forgotten your GMC Connect password you can use the following link to create a new one:

[Forgotten password](#)

Training has been taking place over the past six weeks and will be on-going. Please contact the IOP Team to arrange training if required or for any general queries regarding the pilot:

[iopteam@mpts-uk.org](mailto:iopteam@mpts-uk.org)

0161 240 1283

### Guidance

Tablet user guidance including guidance on the saving of annotated papers in your personal folder is available on GMC Connect in the 'Guidance & Forms/MPTS Paperless Hearing' folder. There is also a 'Frequently Asked Questions' document which deals with all the different aspects of the pilot.

Kind regards

Panel Development Team

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**Sent on behalf of the IOP team.**