

Form R5 – Pre-listing information: New AT hearing

Hearing name	
GMC representative	
Date of completion	
Registrant representative	
Date of completion	

Explanatory notes

- ▶ Complete this form for all **New AT hearings excluding any based solely on a criminal conviction**. Separate forms apply for other types of AT hearing.
- ▶ Please read [our guidance](#) before completing this form to ensure this is the correct form to use in the circumstances you are dealing with.
- ▶ All information provided must be **based on your current assessment** as the case is currently known to you. If your assessment changes, you must advise the MPTS Case Management team and the other party as soon as possible.

When to complete this form

- ▶ The **GMC's representative** must complete Parts A to C and send to the MPTS Case Management team at MPTSCaseManagementTeam@mpts-uk.org and to the other party **as soon as possible after the referral decision**. Once the completed form has been received, the MPTS Case Management team will arrange a First Listing Telephone Conference.
- ▶ The **registrant or their representative** (as applicable) must then complete Parts D and E and return the completed form to the MPTS Case Management team at MPTSCaseManagementTeam@mpts-uk.org and the other party as soon as possible and **not less than 1 working day before the First Listing Telephone Conference** is due to take place.

Part A: GMC referral details

Ground for action				
Is this a New and Review hearing?	Yes		No	
If yes, please give details of the current final measure and expiry date.				
Is a joinder application anticipated?	Yes		No	
If yes, please explain below the type of joinder application anticipated and complete Form J3 or J4 as applicable, or explain why they cannot be completed				

Part B: GMC assessment of hearing length

Please complete the following information, based on your current assessment:

Estimated hearing length in days (allow time for each stage, including decision making and any preliminary issues)	
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Number of factual witnesses that may be relied upon				
Do you rely on any potentially vulnerable witnesses?	Yes		No	
Have you obtained (or intend to obtain) expert evidence?	Yes		No	
If yes, please confirm the number of expert witnesses, specialty and nature/extent of their evidence				
Are there any preliminary issues?	Yes		No	
If yes, please confirm the nature/extent of the issue(s) and time included in estimate				

Part C: GMC case preparation

Is GMC evidence collection and disclosure complete?	Yes		No	
Is time required to finalise the particulars of the allegation?	Yes		No	
Summary of evidence obtained				
Summary of evidence yet to be obtained and explanation of timescale required				

Has counsel been instructed?	Yes		No	
If yes, please confirm name, extent of prior involvement and dates to avoid				
Any reasonable adjustments required for any participant?	Yes		No	
If yes, please confirm the nature/extent of the adjustment required				
Please indicate any other issues you are aware that may affect the listing and case management of this matter, including any known availability issues				

Part D: Registrant assessment of hearing length

Please complete the following information, based on your current assessment:

Estimated hearing length in days (allow time for each stage, including decision making and any preliminary issues)				
Are the facts of the allegation admitted?	Yes – in full		No	
	Yes - partially			

Number of factual witnesses (include all factual witnesses that may be relied upon)				
Do you rely on any potentially vulnerable witnesses?	Yes		No	
Have you obtained (or intend to obtain) expert evidence?	Yes		No	
If yes, please confirm the number of expert witnesses, specialty and nature/extent of their evidence				
Are there any known preliminary issues?	Yes		No	
If yes, please confirm the nature/extent of the issue(s) and time included in estimate				

Part E: Registrant preparation

Is evidence collection and disclosure complete?	Yes		No	
Summary of evidence obtained				
Summary of evidence yet to be obtained and explanation of timescale required				

If applicable, has counsel been instructed?	Yes		No	
If yes, please confirm name, extent of prior involvement and dates to avoid				
Any reasonable adjustments required for any participant?	Yes		No	
If yes, please confirm the nature/extent of the adjustment required				
Please indicate any other issues you are aware that may affect the listing and case management of this matter, including any known availability issues				