

Forms Index – PAs and AAs

This document sets out the pre-hearing forms produced by the MPTS for parties and representatives.

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All forms are available on our website and are also available in Welsh. All forms must be downloaded and changes saved locally, and then submitted as an email attachment.

If you are unsure which form applies to you, please contact the MPTS Case Management Team at MPTSCaseManagementTeam@mpts-uk.org.

Forms by reference number

Form	Purpose
Form C3: Pre-hearing certificate for new AT hearings	▶ To be downloaded and completed for all new AT hearings by the date directed by the Case Manager.
Form C4: Pre-hearing certificate for all other AT hearings	▶ To be downloaded and completed for AT hearings that are <u>not new hearings</u> by the date directed by the Case Manager.
Form J3: Joinder (single registrant) application	▶ To be downloaded and completed if you wish to make a joinder application (relating to a single registrant).
Form J4: Joinder (multi-registrant) application	▶ To be downloaded and completed if you wish to make a joinder application (relating to multi-practitioners).
Form M1: Bringing a McKenzie Friend	▶ To be downloaded and completed if you wish to bring a McKenzie Friend to your hearing.
Form M2: Bringing an Interpreter	▶ To be downloaded and completed if you or a witness require an interpreter.
Form P3: AT postponement or further adjournment application	▶ To be downloaded and completed if you wish to apply for a postponement or further adjournment of your AT hearing.
Form P4: IMT postponement or further adjournment application	▶ To be downloaded and completed if you wish to apply for a postponement or further adjournment of your IMT hearing.
Form R5: Pre-Listing information new AT hearings	▶ To be downloaded and completed at the point of referral for all new AT hearings excluding new AT hearings based solely on a criminal conviction.

Form	Purpose
<p>Form R6: Pre-Listing information new AT hearings based solely on a criminal conviction</p>	<p>► To be downloaded and completed at the point of referral for all new AT hearings based solely on a criminal conviction.</p>
<p>Form R7: Pre-listing information re-entry hearings</p>	<p>► To be downloaded and completed at the point of referral for all re-entry hearings.</p>
<p>Form R8: Pre-listing information AT review hearings</p>	<p>► To be downloaded and completed at the point of referral for all AT review hearings.</p>
<p>Form S1: Schedule of costs</p>	<p>► To be downloaded and completed if costs have been awarded.</p>
<p>Form S2: Costs: Ability to Pay Self-Assessment</p>	<p>► To be downloaded and completed if you have to pay costs and wish to provide information regarding your ability to pay.</p>
<p>Form W4: Remote evidence application</p>	<p>► To be downloaded and completed if you wish to make an application for remote evidence.</p>
<p>Form W5: Vulnerable witness application</p>	<p>► To be downloaded and completed if you wish to make an application for a witness to be categorised as vulnerable.</p>
<p>Form W6: Oral evidence in chief application</p>	<p>► To be downloaded and completed if you wish to make an application for a witness to give oral evidence in chief.</p>

Forms by subject

Form	Purpose
Costs	Form S1: Schedule of costs
	Form S2: Costs: Ability to Pay Self-Assessment
Interpreters	Form M2: Bringing an Interpreter
Joinder	Form J3: Joinder (single registrant) application
	Form J4: Joinder (multi-registrant) application
McKenzie Friends	Form M1: Bringing a McKenzie Friend
Postponement	Form P3: AT postponement or further adjournment application
	Form P4: IMT postponement or further adjournment application
Pre-hearing certificates	Form C3: Pre-hearing certificate for new AT hearings
	Form C4: Pre-hearing certificate for all other AT hearings
Referring a hearing for listing	Form R5: Pre-Listing information new AT hearings
	Form R6: Pre-Listing information new AT hearings based solely on a criminal conviction
	Form R7: Pre-listing information re-entry hearings
	Form R8: Pre-listing information AT review hearings
Witnesses	Form W4: Remote evidence application

Form	Purpose
	<u>Form W5: Vulnerable witness application</u>
	<u>Form W6: Oral evidence in chief application</u>

